



# Student Application Form

(Off-shore application)

**ALL SECTIONS MUST BE COMPLETED.** Form must be filled in BLOCK letters in English and write N/A (not applicable) if section does not apply to you.

## SECTION 1: PERSONAL DETAILS

Given name/First Name:		Family name/Last Name:	
Title: Mr /Mrs /Miss /Ms	Date of birth:	Country of birth:	
Gender:	<b>Your marital status:</b>	<b>Nationality:</b>	

### Contact details

Address in Australia:	Address in home country:
Email:	
Mobile:	Telephone:

<b>Emergency contact number</b>	
Name of the contact:	Relationship :
Address of your emergency contact:	

Mobile:	Telephone:	Fax:
Email:		

<b>Passport details</b>		
Passport number:	Expiry date:	
Country of citizenship:		

<b>Other Information</b>		
Do you require the Institute to arrange airport pick up?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you require the Institute to arrange homestay?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## SECTION 2 : COURSE PREFERENCES

BUSINESS	Duration	ACCOUNTING	Duration
Certificate IV in Business CRICOS Code: 086993J	<b>52 weeks</b>	Certificate IV in Accounting and Bookkeeping CRICOS Code: 097440G	<b>52 weeks</b>
Diploma of Business CRICOS Code: 087275J	<b>52 weeks</b>	Diploma of Accounting CRICOS Code: 097441F	<b>52 weeks</b>
Advanced Diploma of Business CRICOS Code: 087535E	<b>78 weeks</b>	Advanced Diploma of Accounting CRICOS Code: 097442E	<b>78 weeks</b>



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INFORMATION TECHNOLOGY	Duration	LEADERSHIP MANAGEMENT	Duration
Certificate IV in Information Technology CRICOS Code: 093876M	52 weeks		
Diploma of Information Technology CRICOS Code: 099809G	78 weeks	Diploma of Leadership and Management CRICOS Code: 098811K	52 weeks
Advanced Diploma of Information Technology CRICOS Code: 093878J	78 weeks	Advanced Diploma of Leadership and Management CRICOS Code: 093880D	78 weeks

## Seeking to study at KIA

Course Name & CRICOS code:

- 1.
- 2.
- 3.

Expected Course(s) Duration:

Commencement date:

Expected completion date:

Are you applying for Credit transfer and Recognition of prior learning?  Yes  No (if yes, you must attach supporting documents such as official transcripts or statement of attainment)

### English language proficiency

- English is my first language
- English was the language of instruction during my secondary or post-secondary studies
- I have taken an English proficiency test

Name of test: \_\_\_\_\_

Results: \_\_\_\_\_ Test Date: \_\_\_\_\_

## SECTION 3: PREVIOUSLY COMPLETED EDUCATION QUALIFICATION(S)

Qualification(s)	Education provider/country	Year completed	Result expected

### Work experience (if any)

Name of company	Role	Period employed



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## Applicant visa history

Country visa applied	Category of visa	Date of application	Outcome of visa

## Funding source

Who will sponsor your studies in Australia including boarding and accommodation? Please tick appropriately.

- Self    
 Parents    
 Spouse    
 Siblings    
 Bank loan    
 Others

If others, please specify: \_\_\_\_\_

## Medical history

Please state any information that we should know about any medical conditions you have or medications that you are taking.

Student's Visa been previously refused or cancelled from any country including Australia?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide details and copies of any documentation:
Previously travelled overseas?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where, when and for what reason?
Previously applied and been refused admission to an Australian education provider?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what was the reason for this rejection? Which institute? What course did you apply for?

## SECTION 4: DECLARATION AND APPLICATION CHECKLIST

Ensure certified copies of the following documents are attached at the time of submission:

- Academic transcripts and certificates
- Proof of English proficiency
- Proof of work experience (if applicable)
- Official transcript or statement of attainment ( if applying for credit transfer)
- Statement of purpose
- Genuine Temporary Entry Form (GTE Form)

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## Declaration agreement

- i. I declare that all information provided in this application is complete and correct. I understand that Failure to provide incorrect information or documentation in relation to this application may result in cancellation of my enrolment.
- ii. I authorise the Institute to verify my academic and professional qualifications, and work experience
- iii. I confirm that I have read the Institute's student handbook and information available on [www.kingston.nsw.edu.au](http://www.kingston.nsw.edu.au) and fully understand the requirements of the course
- iv. I understand the conditions of enrolment and the payment of fees and refund conditions. I also understand this written agreement and agree to abide by them as a student at the Institute.

**The above mentioned information is true to the best of my knowledge and belief.**

Name of applicant*	Signature of applicant	Date:
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\*Note: Student must be at least 18 years of age at the time of arrival in Australia.

## Send application to:

Level 2, 133-135 Oxford Street Bondi Junction NSW 2022

[sydney@kingston.nsw.edu.au](mailto:sydney@kingston.nsw.edu.au)

02-80652990