



Kingston Institute Australia

Students Contact Update Form

(to be updated at least every six months)

A CURRENT PERSONAL DETAILS

Student ID:	DOB (DD/MM/YYYY):	
Family name:		
Given name(s):		
Address:		
Course name:	Mobile:	Home phone:
Email:	Effective date:	

B PREVIOUS PERSONAL DETAILS

If there is no change in your personal details, tick in no change. No Change

Student number:		
Family Name:		
Given Name(s):		
Address:		
Course Name:	Mobile:	Home Phone:
Email:	Course Start Date:	

C STUDENT DECLARATION

- ✓ I declare that the information given is true and accurate to the best of my knowledge and I have not wilfully suppressed any information.
- ✓ I understand that if there are any changes to the information provided by me in this form, I would notify the Institute immediately and in the event that I fail to do so, I will be liable for any additional costs incurred.
- ✓ I understand that I am obliged to notify the Institute of any change of address while enrolled at the Institute. This is to ensure that any notifications sent to you of visa breaches are sent to your current address. Failure to update your contact details to the Institute means you may not receive important information which may affect your course, your enrolment or your visa.

Signature of student

Date

D OFFICE USE ONLY

Staff details	Name/signature :	Date:
Staff updating details	Name/signature:	Date:
Accounts notified	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Prism updated	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Database updated	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: