



Enrolment Withdrawal Form

Your Details		
Given Name:	Family Name:	
DOB (mm/dd/yy):	Student ID:	
Course Enrolled in:		
Address (where notification of outcome will be sent):		
	State:	Post Code:
Email:		
Contact Phone:	Mobile:	

Reason for Withdrawal- Please Tick

- | | |
|-------------------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> No longer with to study in Australia | <input type="checkbox"/> Change of VISA Status |
| <input type="checkbox"/> No longer with to study in this State | <input type="checkbox"/> Financial Issues |
| <input type="checkbox"/> No longer with to study in this vocation | <input type="checkbox"/> Personal Issues |
| <input type="checkbox"/> Returning to Home Country | <input type="checkbox"/> Medical Issues |
| <input type="checkbox"/> Enrolling in another Institution | |
| <input type="checkbox"/> Other (please specify): _____ | |

Name of Institution: _____

Course Name: _____

<p>If attending another institution you must attach the following:</p> <p><input type="checkbox"/> Letter of Offer</p> <p><input type="checkbox"/> Supporting Letter</p>	<p>If you are returning home you must attach the following:</p> <p><input type="checkbox"/> One way plane ticket</p> <p><input type="checkbox"/> Supporting Letter</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



Enrolment Withdrawal Form

Please provide reason for cancellation of enrolment

Student Signature: _____

Date: _____

OFFICE USE ONLY- Please ensure this form is signed by all listed departments

OFFICE USE ONLY		Approval	
		Yes	No
Finance Signature			
Date:		Yes	No
Student Services Signature			
Date:		Yes	No
Admissions Signature			
Date:			

IF APPROVED: Admissions to ensure the relevant entity department is formally notified of the student's withdrawal, processed on PRISMS and a copy of completed withdrawal form is filed on the student's file.